

**Nova Classical Academy  
Board of Directors Meeting Minutes  
Regular Meeting  
November 25, 2013**

**Directors Present: Jason Belter, Jeff Ellerd, Dan Greenfield, Karen Groppel, Andrea Johnson, Dianne Krizan, Roxane Lehmann, Annie Lewine, Becky Lund, Tonya Johnson Nicholie**

**Directors Absent: Damon Fraser**

**Advisors Present: Brian Bloomfield, Nancy Baumann, Jane Lagerquist (NPTO Representative)**

**Others in Attendance: Nova parents and faculty**

**I. Call to Order**

The meeting was called to order at 6:31 PM. Dianne Krizan led the meeting. She welcomed Ms. Lewine and Ms. Nicholie to the Board.

**II. Approval of Agenda**

Mr. Belter moved to approve the agenda. Mr. Greenfield seconded. The motion passed unanimously.

Ms. Johnson arrived at 6:32.

**III. Public Comment**

There was public comment.

**IV. Consent Agenda**

~~A. Regular Meeting Minutes from October 28, 2013~~

B. Accept Gift Donations

Ms. Lund moved to approve the consent agenda with the removal of the October regular meeting minutes. Mr. Greenfield seconded. The motion passed unanimously.

Ms. Lund moved to approve the October regular meeting minutes with a correction under the Treasurer's Report to be more accurate. Mr. Greenfield seconded. The motion passed unanimously.

**V. Strategic Discussion: Parent Partnership & Extra-curriculars**

Mrs. Krizan spoke about the past discussion regarding parent partnership and the Pillars of Parent Participation document. Mrs. Groppel suggested including more about whom to contact with different and more specific issues. There was more discussion about communication and making people feel like they've been heard, especially in regard to decision making. Mr. Ellerd asked how we plan to implement the pieces discussed. There was further discussion. Mrs. Krizan said that this document isn't meant to be

something we implement, but that it is to give us a common language and ideals regarding parent participation. The discussion became about the next step is making sure the ideals happen. Mrs. Krizan said that we will continue this discussion on our Board retreat as it fits in the topic of governance.

Mrs. Krizan also spoke about the first attempt to tier Nova's extra-curricular activities and the possible influence on resources and participation. There was discussion on the criteria for the tiers, including being a classical school, flexibility between the tiers, community input, sustainability, etc. There was further discussion. We would like to have something concrete enough to give to Finance and Budget to guide their decisions regarding money for extra-curriculars. There was discussion. Mr. Greenfield and Ms. Lewine will work with Dr. Bloomfield to do some further work on the document. Finance and Budget will look at what funds, whether a percentage or a given amount, are available for extra-curriculars within our budget.

#### **VI. Treasurer/ Finance Update**

Mr. Ellerd stated that nothing has drastically changed from last month. Mrs. Krizan and Mr. Ellerd signed the paperwork to continue our line of credit with Anchor Bank, though the line of credit is not predicted to be needed at this time.

#### **VII. Reports received by the Board.**

##### **a. Administration Report**

Dr. Bloomfield highlighted the application numbers so far for next year. We are using an on-line application format this year which is working very well. He also gave a Give to the Max update: we raised \$51, 399 and had 100% Board participation. He also spoke about the weighting changes for the student funding formula. There was discussion.

Dr. Bloomfield shared the potential 2014-15 calendars (two possible versions). There was discussion.

##### **b. Board Chair Report**

Ms. Krizan spoke about the Board retreat on December 14 and its focus on governance. The tentative schedule is to begin at 9:00 and end at 3:00. A finalized agenda will be sent in December.

##### **c. Board Committees**

###### **i. Academic Excellence Report**

There was a brief review of the report.

###### **ii. Finance and Budget Report**

###### **iii. Governance Report**

There was a 2<sup>nd</sup> reading of the following policies: 206 (revised)

There was a 3<sup>rd</sup> reading of the following policies: 210 (new, but tentatively replacing policy 207, our current conflict of interest policy), and 405 (new).

##### **d. Ad Hoc Committees**

###### **i. Social/ Emotional Committee**

Ms. Johnson spoke about the proposal to change the committee name to "School Climate Committee". She also spoke about wanting to change the charge to the committee. Finally, Ms. Johnson presented a proposal for

funding to obtain the Comprehensive School Climate Inventory. There was discussion.

**ii. ED Review Committee**

**e. NPTO Report**

Mrs. Lagerquist gave a few updates.

**VIII. Board Updates/Action Items**

**a. SY 2013-2014 Calendar**

Mr. Belter, “Resolved, that the Board adopts the proposed SY2015 calendar option #1 and directs the Executive Director to submit it to MDE and to the Authorizer.” Mr. Ellerd seconded. There was discussion. Mr. Belter voted for. Mr. Ellerd, Mr. Greenfield, Mrs. Groppel, Ms. Johnson, Mrs. Krizan, Ms. Lewine, Ms. Lund, and Ms. Johnson Nicholie voted against. Ms. Lehmann abstained. The motion failed.

Ms. Lund, “Resolved, that the Board adopts the proposed SY2015 calendar option #2 and directs the Executive Director to submit it to MDE and to the Authorizer.” Mr. Ellerd seconded. Mr. Ellerd, Mr. Greenfield, Mrs. Groppel, Ms. Johnson, Mrs. Krizan, Ms. Lewine, Ms. Lund, and Ms. Johnson Nicholie voted in favor. Mr. Belter and Ms. Lehmann abstained. The motion passed.

**b. Revised Committee Name and Charge to SEEC**

Ms. Johnson, “Resolved, that the Board approved the name change of the ‘Social Emotional Environment’ ad hoc committee to the “School Climate Committee” and approves the submitted updates to the original February 25, 2012 charge.” Mrs. Groppel seconded. The motion passed unanimously.

**c. Allocate Funding to SEEC**

Ms. Johnson, “Resolved, that the Social Emotional Environment Committee obtain the Comprehensive School Climate Inventory for the 2013-2014 school year and allocate no more than \$4,000 to assess Nova community strengths and needs.” Mrs. Groppel seconded. There was discussion. Mr. Belter, Mr. Greenfield, Mrs. Groppel, Ms. Johnson, Mrs. Krizan, Ms. Lehmann, Ms. Lewine, Ms. Lund, and Ms. Johnson Nicholie voted in favor. Mr. Ellerd voted against. The motion passed.

**d. Approval of Policies**

Ms. Lund, “Resolved, that the following policies having had a first reading in September and a second reading in October, that the Board adopt the following policies, effective immediately:

- 210 (new)
- 405 (new)

Also resolved, that policy 207 is removed, effective immediately, as it is replaced by policy 210.” Mrs. Groppe seconded. There was discussion. The motion passed unanimously.

**IX. Public Comment**

There was no public comment.

**X. Board Chair Comment**

There were no comments at this time.

**XI. Next Meeting Date/Agenda Items**

The December Board meeting will be on Saturday, Dec. 14, beginning at 9:00 AM and will be a Board training session.

**XII. Adjournment**

Mr. Belter moved to adjourn. Mr. Greenfield seconded. The motion passed unanimously. The meeting adjourned at 9:08 PM.

Minutes submitted by Becky Lund.